

Wright House Wellness Center
4301-B IH-35, Austin 78722
E:mail - info@wriighthouse.org
Capital Metro Bus Route #37

www.thewriighthouse.org
Telephone: 467.0088
Fax: 467.0829
*** United Way Partner Agency**

Background & Mission: *Improving the lives of people living with HIV/AIDS, Cancer & Hepatitis C through holistic therapies, education & compassion since 1988.* Helps people living with chronic illnesses make healthier life-style choices & employ holistic health therapies to delay progression of illness. Founded by persons living with HIV/AIDS & several holistic health practitioners who believed many of symptoms of chronic illnesses can be effectively treated with holistic therapies. Provides low to no cost physical & emotional support & services; HIV peer education & advocacy for African-American & Latino communities; HIV outreach & prevention and Food Bank services.

Contact Name: Leah Graham
Telephone: 467.0088

Title: Special Projects Coordinator
E:mail: leah@thewriighthouse.org

Other Contact Name: Joe Barnes
Telephone: 236.8901

Title: Community Development Director
E:mail: joe@thewriighthouse.org

Opportunities:

- **Administrative** - provide administrative support to WHWC staff: data entry, front desk reception, filing, mail-outs, assembling condom packets, photocopying
- **Board of Directors Member** - serve on board as voting member, develop policies and monitor finances of organization, its programs & performances
- **Community Outreach** - address community groups about services, deliver agency literature/information, attend community fairs, maintain agency display board
- **Development** - assist Development Director & Board in making community contacts; facilitating and strengthening relationships with donors & funders; communicating agency needs to community; helping research and plan agency fundraising events grants researching & writing
- **Grounds Maintenance** - plant flowers/vegetables, mow/weed/rake; minor repairs
- **Practitioner** - provide holistic & complementary services to clients, inc. massage, acupuncture, yoga/fitness classes, Reiki & chiropractic care
- **Renewal Support** - assist Health & Wellness Specialist and Peer Educators by talking with clients over telephone/in person to evaluate service needs, create Wellness Plans, administer Quality of Life surveys; refer to appropriate services, provide social support
- **Special Events**-support/assist staff/Board at community fairs, fundraisers, agency events
- **Translator** - translate agency forms & brochures from English to Spanish; provide translation for Spanish speaking clients; provide American Sign Language services
- **Website Monitor** - update current website with information from former website

Events:

- Summer - Entertainment @ Fiesta Gardens
- Monthly - Wellness Fairs - call 467.9988
- By request - HIV/AIDS Education - call 236.8901
- To Be Assigned - Special Topic Seminars - call 467.0088

Donations: Monetary & InKind:

Receives grant funding, yet *must rely on private & corporate donations*

Check payable to: The Wright House Wellness Center

Send to: 4301-B North IH35, Austin 78722

Companies/Employers Matching Funds: not applicable

Online Donations: *in process*

Vehicle Donations: Charitable Auto Recycling Ltd. Co. - Shannon Britton - 1.866.398.5995

Wish List: contact Jeff at 467-0088 or jeff@thewrighthouse.org

CD burners, 2 internal
can opener, electric
fan, ceiling with downrod
printer, color laser
services, electrician
services, landscaping
shelving unit
supplies, landscaping
vacuum cleaner
zip drives, 2 external