

NOTES

Steering Committee Meeting, Cherrywood Neighborhood Association

December 11, 2013, Taqueria Los Altos, 6:30 p.m.

Meeting called to order at 6:35 by Emily Schwartz, rotating Chair

Members present:

Terry Dyke
Katie Halloran
Girard Kinney
Jules Kniolek
Rebecca Kohout
Jennifer Potter-Miller
Marc Schiff
Emily Schwartz
Brendan Wittstruck

Members absent:

Jonathan Braden
Spencer Duran
Justin Irving
Jeremy Mazur

Visitors present:

John Mitchell, Cherrywood & Schieffer-Willowbrook

Business:

- Notes from November general meeting will be approved as draft, presented at next general meeting for approval. Notes for November SC meeting distributed, to be reviewed at end of meeting
- Adoption of agenda
- Introduce new committee members
- Review commitments required of Chair and Secretary, call for volunteers
- Report by Treasurer Rebecca Kohout
 - balance of \$6,929 balance
 - Flea deadlines moved up, challenge to renew advertisers in time
 - Bylaws Committee should consider changing newsletter distribution deadline to three days before meeting (from five)
- Report by LUT Chair Girard Kinney
 - Recommend SC appoint Brandon Wittstruck as CNA rep to Mueller Transportation Task Group, and current rep Tom Wald focus on bicycle transportation issues in Task Group. **Approved.**
 - Parking issues: Propose charette involving Austin Heights, Blackland and Rogers-Williams-Holy Cross to explore solutions, include parking permit and explore parallel parking on Manor Rd. **Approved for January 22.**

- January LUT meeting moved from January 1 to January 8. **Approved.**
- Report by Communications Chair Jennifer Potter-Miller
 - Need to clarify workflow of notes at meeting, review by committee, approval and process for sharing/posting. **Approve** posting draft notes within a week, with final approval at next meeting.
 - Discussion of minutes vs. notes. (Minutes record actions, notes record discussion as well.)
 - Resolve to keep minutes and highlight action items so that they are both minutes and notes. JPM to write up guidelines for future Secretary
- Report by Organization Task Force Chair Terry Dyke
 - Work in progress
- Hancock Golf Course update, Emily Schwartz
 - upkeep for course exceeds revenue and PARD confirmed that while use is up it is not enough to necessarily continue as a working golf course
 - Historic Landmark designation does not affect possible alternative uses, only possibility of sale
- Report by Web Task Force Chair, Jennifer Potter-Miller
 - Request suggestions for neighbor profiles, issue pieces,
- New business
 - Bylaws committee to be reactivated. Come up with intriguing questions for bylaws committee to address, put out a call to NN for participants, and set meeting date for January
 - Agenda for February General Meeting needs to be submitted to Flea for publication. JPM to send call to NN for agenda items, check on drop dead deadline.
 - In absence of recommendations by the Bylaws Committee, request special order to change notice requirement for general meetings in order to addressing issue of amount of time necessary for delivery of the flea. **Approved.**
- Minutes for November SC meeting reviewed and approved
 - Resolved to post agenda with action items and brief discussion on them to NN with referral to website for full notes as discussed above

Adjourn at 8:50

Notes submitted by Jennifer Potter-Miller