

CNA Steering Committee Regular Meeting

12 August 2015

Fannie Mae Stewart Community Conservatory, 1902 E. 22nd St.

Meeting called to order at 6:35 PM

Members present

Meaghan Bludau, Terry Dyke, Justin Irving, Jules Kniolek, Ryan Ofsthun, Mark Schiff, Emily Schwartz

Members absent

Erin Tassoulas, Wiccit

Guests present

Girard Kinney, Jennifer Potter-Miller

Reading of Agenda

Motion from Mr. Ofsthun to add an item to clarify the departure of Jennifer Potter-Miller, former chair of the Communications Committee and editor of Cherrywood.org.

Resolved: Motion carried on consensus.

Motion from Mr. Ofsthun to adopt agenda for 12 August 2015

Resolved: Agenda adopted as modified.

Departure of Jennifer Potter-Miller

Motion from Ms. Bludau to resolve that the Steering Committee recognizes the value of Jennifer Potter-Miller's service to the Cherrywood Neighborhood Association, and extends an apology for voting to accept her resignation prior to thorough discussion of her departure. The Steering Committee understands that as of August 12, 2015, both parties agree to part ways.

Resolved: Motion carried on consensus

Approval of minutes

Motion: To approve minutes from 8 July 2015

Resolved: Minutes approved as read.

Reports

Chair

Mr. Kniolek reported vacant positions for Flea editor, Flea designer and Cherrywood.org editor that need to be filled.

Treasurer

Mr. Dyke reported that treasurer's reports will now include income and expense summaries for the period (attached). Current balance is \$8760.78.

Also reported that the next hazardous waste pickup event is scheduled for August 22.

Motion from Mr. Dyke to fund expenses up to \$50 covering promotion and truck rental for the August 22 hazardous waste pickup event.

Resolved: Motion carried on consensus.

Communications Committee

Mr. Kniolek as *ex officio* chair reported on the August 6 Communications Committee meeting (attached).

Business

Committee for UBC work – CIP priorities

Motion from Mr. Ofsthun to accept proposed list of priorities (attached) and to present it to the August 19 CNA general meeting for approval.

Resolved: Motion carried on consensus.

Proposed amendment to Land Development Code

Motion from Mr. Ofsthun to approve Girard Kinney's proposed amendment to the City of Austin Land Development Code regarding side porch setbacks (attached) and to present it to the August 19 CNA general meeting for approval, with a recommendation for approval from the Steering Committee; furthermore, to authorize Mr. Kinney to report such recommendation to the City of Austin Planning Commission Codes and Ordinances Subcommittee.

Resolved: Motion carried on consensus.

General Meeting agenda

Motion from Mr. Ofsthun to suggest the following topics for Council Member Tovo's talk at the August 19 general meeting: accessory dwelling units, property taxes, and transportation; furthermore, to have Mr. Kniolek communicate these to Ms. Tovo's office and request any slides that may accompany the talk.

Resolved: Motion carried on consensus.

Motion from Ms. Bludau to adopt the August 19 general meeting agenda (attached)

Resolved: Motion carried on consensus.

Meeting adjourned at 9:00 PM

Minutes submitted by Terry Dyke, Secretary

Attachments:

1. Treasurer's report
2. Communications Committee August 6 meeting notes
3. Cherrywood UBC Priorities Report
4. Proposed LDC amendment
5. General Meeting agenda

Treasurer's Report

	Beginning	Ending
Period	06/25/15	08/12/15
Cash Balance	\$8,550.04	\$8,760.78

Income

Flea Ads		\$1,830.00
Other		\$41.00
Total		\$1,871.00

Expenses

Printing		\$1,348.52
GM Expenses		\$186.74
Other		\$125.00
Total		\$1,660.26

Communications Committee Meeting
August 6, 2015

Attendees: Jules Kniolek, Frances Greene, Terry Dyke, Steve Wilson, Marilyn Fenn, Meaghan Bludau

1. Discussed the open communication-related positions:

- Website
 - Editor
 - Photographer
- Flea
 - Editor (could be the same as the website editor)
 - Steve will post a message to neighbornet announcing that he's stepping down (Action item)
 - Designer
 - Photographer
- Communications committee chair - bylaws specify the process

2. Discussion of duties and process

Quarterly meeting signs: We will ask the programs committee to take on this task starting with the November meeting. For the August meeting, Terry will handle printing and get the sign frames. Meaghan will handle assembly, distribution, and pick up. (Action item)

Generating Content: Right now, there are a few ad hoc contributors (Steve would consider contributing stories, Rebecca) who can contribute, but we need more people. Steve would monitor the website, neighbornet, and meetings for story ideas and ask people to contribute.

Jules brought up a column he might write or have others continue to that would keep interest up between steering committee meetings. People were in favor.

Discussion of online advertising: Meaghan is open to it; however, she thought the focus might be filling vacant positions to ensure the Flea and website have appropriate staff.

Widening distribution: Frances explained that we don't distribute to apartment complexes. If we do this, we might need more ad revenue to print several hundred more copies.

We can get a quote from the printer. Terry will do this. (Action item)

We could put Flea flicker routes in the member-only or public section of the website. Need steering committee to review the bylaws to see what they say about who the Flea needs to be distributed to. This should be taken up at a future steering committee meeting. (Action item)

Marilyn would like people to contribute directly for the website and would like to have a meeting focused on the website. There is a new Facebook page and Marilyn asked that she advertise it.

Focus right now is on recruiting volunteers and on developing content.

Ideas for content:

Profiles of the Flea flickers

Steve will provide a list of ideas (Action item)

- Submitted by Meaghan Bludau

Cherrywood Priorities from the Upper Boggy Creek Neighborhood Plan

The Upper Boggy Creek (UBC) Committee met on May 31, June 8, and July 21 to prioritize the list of Upper Boggy Creek projects. Cherrywood has an opportunity to reorder and inform the City of Austin (COA) of our top five priorities in two categories: capital improvement projects (CIPs) and non-capital improvement (non-CIPs) projects. This document is a draft of the current priorities, and the team plans to collect feedback from the CNA Steering Committee and other stakeholders before finalizing its recommendation. The team took into account the feedback from the Imagine Cherrywood meeting, which underscored the importance of safe, walkable streets and emphasized sidewalks, bike lanes, and crosswalks as key to achieving that objective.

Proposed Top Five Capital Investment Projects in Rank Order

There were 51 CIP items on the spreadsheet that were not complete. Of those, 22 were identified as specific to Cherrywood.

Item	Page	Description	Status	COA Notes
38a	52	Build new sidewalks along Lafayette Street from Manor Road to East 38th Street.	Not Yet Initiated	The neighborhood and staff need to prioritize this list using the sidewalk matrix and then the department will program one sidewalk at a cost of \$20,000 to \$40,000.
38g	52	Build a sidewalk on the east side of Cherrywood Road from Manor Road to Patterson Park. Ensure that the sidewalk is wide enough for safe and easy travel.	Not Yet Initiated	[Unknown Date]: The neighborhood and staff need to prioritize this list using the sidewalk matrix and then the department will program one sidewalk at a cost of \$20,000 to \$40,000.
38c	52	Build new sidewalks along 32nd Street from the IH-35 frontage Road to Cherrywood Road.	Not Yet Initiated	The neighborhood and staff need to prioritize this list using the sidewalk matrix and then the department will program one sidewalk at a cost of \$20,000 to \$40,000.
47f	54	Improve the sidewalk system along East 38th ½ Street through measures such as the following: Complete the sidewalk network on the south side of East 38th ½ Street from Clarkson to the Asbury Methodist Church.	Partially Complete	1/2015 (PDRD): A sidewalk has been installed from the church to the crosswalk at Maplewood Ave. 12/2014 (PDRD): 12/2014 (PDRD): This project is planned for construction soon. Unknown date: Public Works recommends that the missing sidewalks along the south side of 38th 1/2 Street be built. Funding could come from the ADA program, Cap Metro 1/4 cent funds, or 1998 Bond monies. UBC Team Note: We still want the remaining sections to be completed.
38f		Build new sidewalks along Randolph Road/Clarkson Avenue from Manor Road to East 38th ½ Street.	Partially Complete	10/2014 (PDRD): A sidewalk has been constructed on the east side of Randolph Road from Manor Road to Clarkson Avenue.

Notes regarding why certain Cherrywood items were not included in the top five:

- 39 - (a) and (b) are partially complete; (c) striping bike lanes on the east side of Cherrywood would require residents to cede parking
- 41 - Eliminate; speed limit already reduced and signage in place
- 42 - Eliminate; this is a broader project, not unique to Cherrywood; in addition, work is already underway
- 45 - Eliminate; per COA, a crosswalk cannot be 300 feet from a signaled intersection; team proposes amending this item in the future to reflect this requirement and then consider it in the prioritization process
- 47 - Appears to address a number of gaps; (a) is completed but there are outstanding maintenance issues; reclassify as non-CIP and make it one of our priorities, (b) is complete, (c) and (d) are already recommended and COA said that this could be funded with other sources, however, we might consider them; (e) encompasses all of 38 1/2 St. and we see this as part of broader project
- 48 - Given the requirement of two additional feet of pavement between Cherrywood and Airport on 38th 1/2 St., that section would likely have less neighborhood support. The section between Cherrywood and IH-35 might be considered, but similar to item 47, this item needs to be reevaluated in a broader process to amend items related to 38 1/2 St.
- 51 - Deprioritized; speed humps in place and reduced speed during school hours; would require a change in category which could be challenging

55 - Deprioritized; these items overlap with TXDOT plans and the focus of prioritization is COA projects; Blackland crosswalk is not part of UBC area
 104c - Eliminate; regular maintenance; reclassify as non-CIP

Non-Capital Improvement Projects in Rank Order

Of the 88 non-CIP items on the list, 7 were identified as specific to Cherrywood. The committee reclassified two CIP items as non-CIP items on the grounds that they are regular maintenance as opposed to capital improvement projects. The team reviewed them and ranked the items.

Item	Description
47(a)	Improve the sidewalk system along East 38th 1/2 Street through measures the following: Widen existing sidewalks on East 38th 1/2 Street between IH-35 and Silver Ridge apartments to make it easier for pedestrians to walk around the utility poles in the sidewalk. In the short-term, this could be accomplished by paved skirting in a semi-circle around the poles so pedestrians can pass each other without walking in the street. In the long-term, utilities should be placed underground. UBC Committee reclassified as non-CIP because this is regular maintenance.
104(c)	Repair or install new street lights at the southwest corner of Clarkson Avenue and East 38th 1/2 Street. UBC Committee reclassified as non-CIP because this is regular maintenance.
44	To ensure that East 38th 1/2 Street becomes a viable pedestrian route, vegetation encroaching on sidewalks should be trimmed. Locations to be monitored include: the bus stop on the south side of East 38 1/2 Street at the intersection with Clarkson Avenue; northwest corner of East 38 1/2 Street and Cherrywood Road; and the south side of East 38th 1/2 Street at Grayson Lane.
53	Replace the missing "No Left Turn" sign at the exit from the Delwood Shopping Center at [East 38th 1/2 Street and] Robinson Avenue.
52	Reduce the amount of cut-through traffic of heavy trucks along East 38th 1/2 Street by enforcing the "No Trucks" sign at Airport Boulevard.

Notes regarding why certain Cherrywood items were not included above:

50 - Remove; seems outdated; process to change from arterial to neighborhood collector may be complex
 54 - Item proposes to remove parking restrictions on the [East 38th 1/2 Street] corridor from Cherrywood Road to Airport Boulevard to encourage on-street parking. At odds with presence of bike lanes. Amend to delete.

Items to Consider as Amendments

The team plans to review all items, including those that are outdated and determine if they are candidates to be amended as part of a separate process. At this time, the team is considering amending items number 45, 38(f)?, 48 (CIP) and 54 (non-CIP). In addition, a possible stoplight at Lafayette and 38 1/2th St. may be a new item to add to the list through an amendment.

Projects to Continue to Monitor

- 42 - Construct a multi-use bicycle greenway along or near the railroad right-of-way running through the planning area
- Advocate for adequate maintenance budgets for maintenance on CIP projects

30-Jul-15

Members of Codes and Ordinances Subcommittee
Planning Commission
City of Austin
301 W. 2nd St. Austin, Texas 78701

**KINNEY &
ASSOCIATES**
512-472-5572

RE: Proposed Amendment to § 25-2-513 of the Land Development Code

Members of the Subcommittee;

As you may be aware over 10 years ago I proposed a change to the code which resulted in an ordinance that now allows open porches to intrude to within 15 feet of a front property line in Neighborhood Planning Areas that have adopted this tool. The goal was to bring activity in homes out onto front porches, thus bringing residents closer to pedestrians in the street. I hope this has been successful in promoting the goal of safe walkable streets in many neighborhoods, and I know that it promoted Austin's rich heritage of open front porches.

I come to you now with a similar proposal that would address sideyards on corner lots. In this case, my proposal would be to amend the ordinance that currently allows open porches to intrude 5 feet only into required front yards citywide to allow porches to similarly intrude in to sideyards at corner lots.

In support of this idea, I offer the following:

- In Austin, the required front setback on a corner lot is determined NOT by where the front door is, but RATHER by which street is the SHORTEST. Thus, for instance, if a corner lot is 50' X 125' (a very common inner city lot size), the required front setback is on the 50' side of the lot, regardless of where the front door is or on which street the address is located.
- Very often, good planning and utilization of the site dictates that the front door in a corner lot is actually on the long sideyard where the required building setback is 15 feet. This fact has been true for at least 60 years, so there are many, many existing homes with their entrances and addresses on the long side of the lot.
- This makes it very difficult or virtually impossible to have a front porch at the entry of these homes, since the actual allowable depth of the house on such a 50 foot wide lot is only 30 feet. It becomes impractical to try to have a covered entry porch because the depth of the porch would lessen the available depth of the house at the very point where it often needs to be the deepest.
- Additionally, there is a rich history in Austin of wrap-around front porches on corner lots, even on modest homes. With front porches being allowed to intrude only into "front" yards, porches seldom if ever are seen wrapping around to the long side since, again, they would have to intrude into the buildable space at the most important corner of the house.

I believe allowing porches to intrude 5 feet into both required front yards and required sideyards on corner lots would go a long way toward promoting a better sense of community in neighborhoods, better communication opportunities between occupants and passers-by and would result in a more pedestrian scale to residential structures on corner lots.

Pg. 1

*URBAN DESIGN
PLANNING
ARCHITECTURE*

PHONE: 512/472-5572
FAX: 512/476-9956
EMAIL (text) girard@kinnevarchitects.com

DELIVERIES: 1000 EAST SIXTH Suite C (78702-3209)

MAIL: PO BOX 6456
AUSTIN, TEXAS 78762-6456

11 June 2015
Letter to PC Subcommittee

I believe this objective can be achieved with a very simple ordinance change involving the addition of only a few words as follows:

§ 25-2-513 - OPENNESS OF REQUIRED YARDS:

- (A) Except as otherwise provided in this section, a required yard must be open and unobstructed from finished grade to the sky. This restriction does not apply to a yard or part of a yard that is not required by this article.
- (B) A window sill, belt course, cornice, flue, chimney, eave, box window, or cantilevered bay window may project two feet into a required yard. The two foot limitation does not apply to a feature required for a passive energy design.
- (C) Uncovered steps or a porch or stoop that is not more than three feet above ground level may project three feet into a required yard.
- (D) A parking area may be located in a required yard, unless prohibited by Article 10 (*Compatibility Standards*).
- (E) In a townhouse and condominium residence (SF-6) or more restrictive district, a pool, including a swimming pool, reflecting pool, or fountain, may be located in a required yard.
- (F) Landscaping may be located in a required yard.
- (G) This subsection applies to a building located in a multifamily residence medium density (MF-3) or more restrictive district. A covered porch that is open on three sides may project five feet into a required front yard **and/or street sideyard.**

I appreciate the opportunity to present this idea, and I hope you will recommend the proposed amendment.

Respectfully,



Girard Kinney, AIA

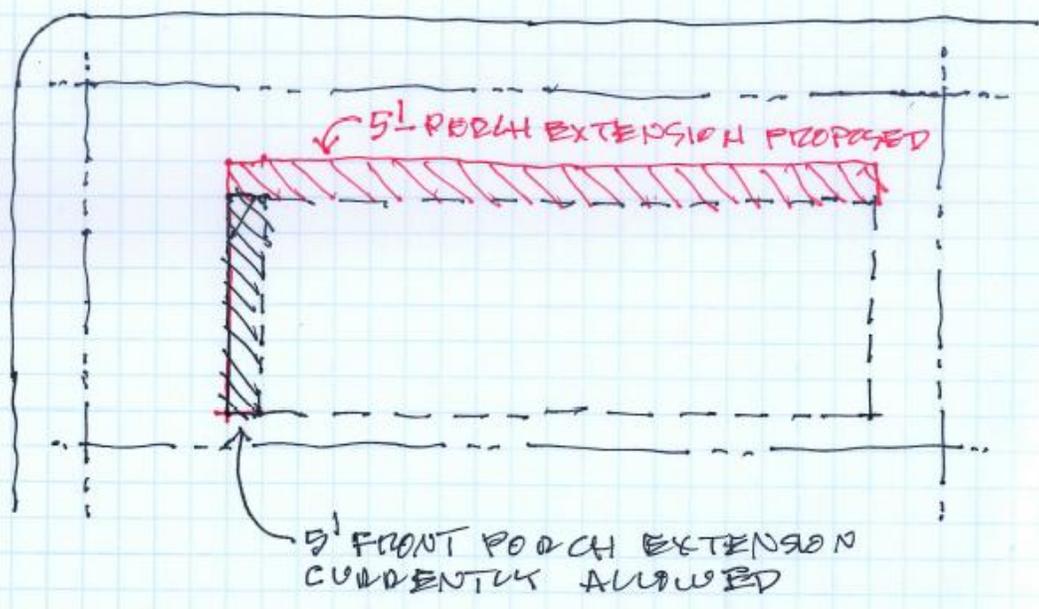
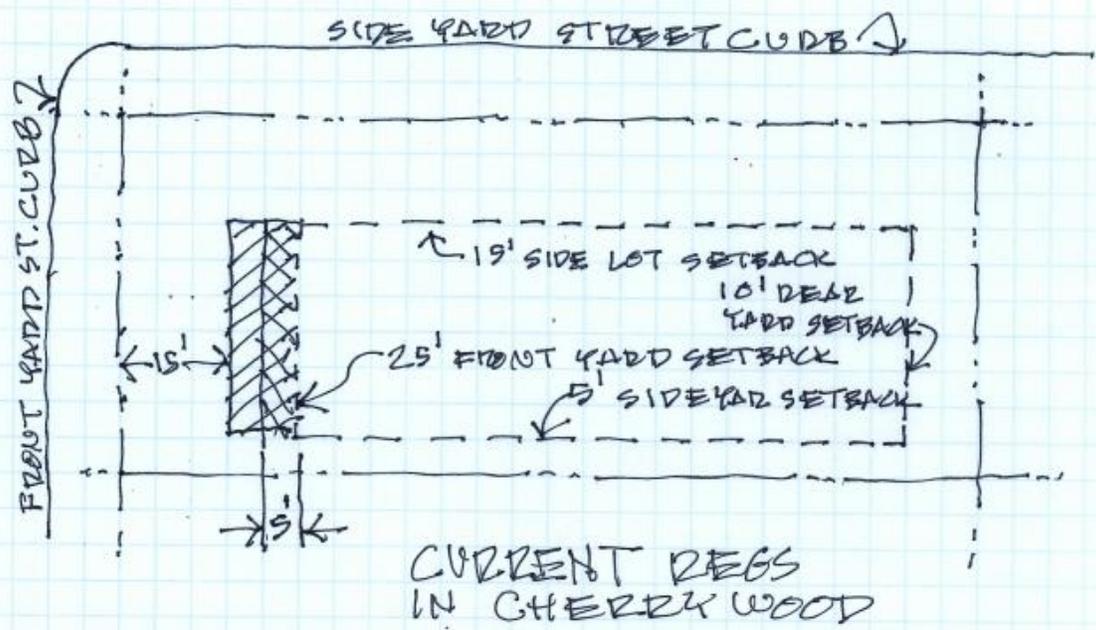
Pg. 2

URBAN DESIGN
PLANNING
ARCHITECTURE

PHONE: 512/472-5572
FAX: 512/476-9956
EMAIL (text) girard@kinneearchitects.com

DELIVERIES: 1000 EAST SIXTH Suite C (78702-3209)

MAIL: PO BOX 6456
AUSTIN, TEXAS 78762-6456



12 AUG 2019
 PROPOSED CODE
 AMENDMENT
 GIRARD KINNEY

CNA General Meeting Agenda

Date: Wednesday, August 19, 2015

Time: 6:30 PM

Place: Asbury/Servant Church, 1605 East 38th 1/2 Street

1. Call to order
2. Introductions
3. Welcoming remarks from the Chair
4. Steering Committee update
 - A. Treasurer's Report
 - B. Hazardous Waste pickup
 - C. I-35 letter update
5. Upper Boggy Creek CIP priorities (posted for action)
6. City Code amendment proposal on side porch setbacks (posted for action)
7. Presentation/program:
Kathie Tovo, District 9 City Council Member
8. Announcements
9. Adjourn