

CNA Steering Committee Regular Meeting

13 April 2016

Fannie Mae Stewart Community Conservatory, 1902 E. 22nd St.

Meeting called to order at 6:42 PM

Members present

Meaghan Bludau, Terry Dyke, Janine Gropp, Jules Kniolek, Ryan Ofsthun, Emily Schwartz, Erin Tassoulas, Wiccit

Members absent

Mark Schiff

Reading of Agenda

Motion: To adopt agenda for 13 April 2016

Resolved: Agenda adopted as modified.

Approval of minutes

Motion: To approve minutes from 10 February 2016

Resolved: Minutes approved as read.

Reports

Chair

Mr. Kniolek reported receiving Justin Irving's resignation from the board, and described a resolution from the ANC on affordable housing (attached) to submit to the May general meeting.

Motion from Ms. Schwartz to accept Mr. Irving's resignation, with great appreciation for his service.

Resolved: Motion carried on consensus

Treasurer

Mr. Dyke reported a balance of \$6106.72 in the treasury.

Music Festival committee

Mr. Ofsthun reported that CherryWoodstock is now tentatively scheduled to take place in Patterson Park on 24 September 2016, working with the Parks and Recreation Department to make it an authorized event; also that the proposed event met with a favorable reception at the 9 April 2016 meeting of Friends of Patterson Park.

Motion from Mr. Ofsthun to accept the committee's current plans as reported

Resolved: Motion carried on consensus

Nominating committee

Mr. Ofsthun reported that as of their 9 April 2016 meeting, the committee now has the full complement of members: Girard Kinney, Ryan Ofsthun, Erin Tassoulas, Jeremy Mazur, and Sarah Sweeney. Another meeting is scheduled for 16 April 2016.

Motion from Mr. Ofsthun to confirm the appointment of Mr. Mazur and Ms. Sweeney.

Resolved: Motion carried on consensus

Programs committee

Ms. Tassoulas reported that the committee plans to provide refreshments from Cherrywood Coffeehouse. Local musician Dudeman is being considered as entertainment for the program.

UBC delegation committee

Mr. Kniolek reported that UBC has acted in opposition to a controversial proposed high-rise in the Robert's Hill neighborhood, and that a number of CNA members have expressed an interest in following UBC's involvement in the issue.

Motion from Mr. Dyke to see to it that there are permanent links and ready access to UBC information on the Cherrywood.org website.

Resolved: Motion carried on consensus

Flea committee

Ms. Bludau reported that ad sales are down, having collected \$1185 in payments from new and existing advertisers; Sugar Mama's Bakeshop is expected to start advertising in August, while three out of 13 existing advertisers won't be renewing. Non-renewals include Envision Eye Center and Troubadour Landscape. She reported challenges and difficulties with selling ads for a print-based neighborhood newsletter and suggested the board look into possible options for the longer term.

Ms. Gropp said she would approach Lauren Yoder, new head of Flea distribution, about helping with ad sales.

Business

SC agenda item sponsorship process & SC guest protocol

Mr. Dyke presented a draft resolution (attached) creating *CNA Steering Committee Standing Rule 201603-01: Representation of General Members at Board Meetings and Procedure for Lobbying the Board*. The standing rule establishes 1) a defined process by which CNA members can get desired items of business before the board; and 2) a protocol for interaction with guests at board meetings.

Motion from Mr. Ofsthun to adopt the resolution and standing rule

Vote: 8 in favor, 0 against

Resolved: Motion carried

Neighborhood Partnering Program: initial moves

Ms. Bludau reported that NPP proposals to the City are received twice a year, June and October, so CNA is probably past the mark for the next round. She noted that there is not sufficient time to submit an application for the October 2016 deadline. The group discussed the possibility of submitting a proposal for the October 2017 round, which would allow members of the steering committee elected in November to participate in the process.

Bylaws amendments

Mr. Dyke presented markup documents for two proposed amendments (attached) to the CNA bylaws. The first would lift the present restriction on introducing actionable new business at a CNA general meeting; the second is meant to remedy a possible fault in membership criteria, which apparently assign membership status to residents without the consent of the individual.

Motion from Ms. Tassoulas to postpone action until the May meeting

Resolved: Motion passed on consensus

Digital billboards

Girard Kinney of Scenic Austin has requested that CNA support his organization's position on the issue of digital billboards in Austin.

Motion from Ms. Bludau to have a board representative ask Mr. Kinney to draft language for a letter of support that could be adopted by the general assembly in May.

Resolution: Motion carried on consensus. Mr. Kniolek said he would approach Mr. Kinney.

GM agenda items

Possible agenda items discussed for May include a call for volunteers to be representatives to Austin Neighborhoods Council, and a standing item for floor nominations and elections for vacant board seats.

Meeting adjourned at 8:45 PM

Minutes submitted by Terry Dyke, Secretary

Attachments:

1. Resolution for Affordable Housing Set Asides for All Austin Developments
2. Treasurer's report
3. Resolution: Representation of General Members at Board Meetings
4. Markup for proposed bylaws amendments

Resolution for Affordable Housing Set Asides for All Austin Developments

Whereas, in order to keep Austin viable into the future it is necessary to accommodate its workforce with housing, schools and a viable transportation system on which to commute; and

Whereas, providing housing in developments throughout the city for low and moderate-income residents will retain the workforce, better integrate public schools and reduce traffic congestion; and

Whereas, Texas allows Austin to require affordable housing to be included in Homestead Preservation Districts, an opportunity that should be expanded to the entire municipality;

Therefore be it resolved, the Austin Neighborhoods Council Executive Committee unanimously supports inclusion of housing affordable for low and moderate-income households in development projects city-wide and urges the City Council and the Travis County State Delegation to pass enabling legislation in the upcoming session that will allow such set-asides.

Treasurer's report
April 13, 2016

	<u>Beginning</u>	<u>Ending</u>
<u>Period</u>	02/10/16	04/13/16
<u>Cash Balance</u>	\$7,494.14	\$6,106.72
Income		
Flea ads		\$230.00
Donations		\$108.00
<u> Total</u>		\$338.00
Expenses		
Haz Waste		\$55.00
Flea printing		\$1,685.65
<u> Total</u>		\$1,740.65

Resolution: Representation of General Members at Board Meetings

Whereas members of the Steering Committee are elected officers of the Cherrywood Neighborhood Association and serve as at-large representatives of their constituency, the CNA general membership; and

Whereas individual general members, as well as members of outside organizations and the general public, may from time to time have an interest in seeing a particular item of business placed before the Steering Committee; and

Whereas only Steering Committee members have the standing to deliberate on items of business before the Steering Committee; and

Whereas the process of originating such items of business is an informal one conducted largely among Steering Committee members, with no explicit provision for general member input; and

Whereas the Steering Committee has a compelling interest in conducting Association business in an orderly and effective manner,

Therefore, be it resolved that a Standing Rule for the Steering Committee shall be adopted, reading as follows:

CNA Steering Committee Standing Rule 201603-01

Representation of General Members at Board Meetings and Procedure for Lobbying the Board

1) Steering Committee members shall expect to receive requests for originating business items from their general membership constituents, as well as from interested members of the general public. In such a case, the Steering Committee member is not obligated to fulfill the request, but shall give it a fair hearing at any time that a meeting is not in session, and if the SC member chooses to advocate for the proposed matter, shall place it on the SC agenda in the form that the member judges to be most workable.

2) The Steering Committee shall welcome the attendance of general members of the CNA, as well as interested non-members, at its regular meetings, with the understanding that such guests are considered observers and shall not participate in the proceedings, other than a statement of five minutes or less when called upon and answers to any direct questions that individual Steering Committee members may put forward.

Proposed Amendments to the
Cherrywood Neighborhood Association Bylaws
As amended on ~~August 20, 2014~~August 17, 2016

[1. "Consensual Membership Amendment"]

Article IV: Membership

All persons 18 or older who reside within the described boundaries are eligible to be members of CNA. An eligible person becomes a member by registering as a member at a general membership meeting, with membership rights beginning at that same meeting.

[2. "General Meeting Empowerment Amendment"]

Article V: Meetings of the Membership

- A. Notice of Membership Meetings: All general and special membership meetings shall require prior notice specifying the date, time, place and an agenda describing issues to be discussed and any possible actions on which a vote may be taken that may include items for general membership action proposed by the Steering Committee. Written notice shall be posted in publicly accessible locations no fewer than 5 days prior to a meeting. The Steering Committee shall determine and make public the exact locations of notice to be used for the year at its first meeting following ~~October~~November elections, or whenever a change is necessary. In addition, electronic notice shall also be posted to relevant websites and email lists, such as Cherrywood.org and NeighborNet, no fewer than 5 days prior to a meeting.
- B. General Membership Meetings: Membership meetings shall be held at approximately quarterly intervals at a time and place to be determined by the membership at a previous meeting, or by the SC.
- C. Special Membership Meetings: Special membership meetings may be called by the SC, or upon receiving a signed written request from not fewer than 10 CNA members delivered to the Chair by hand, postal delivery, or e mail. Only the business specified in the call may be taken up at a special meeting.
- D. Membership Meeting Quorum: A quorum for votes of record at a membership meeting is twenty members. ~~With or without a quorum, "sense of meeting" straw polls are open to all attending.~~
- E. Agenda: ~~The agenda for the general membership meetings shall list issues to be discussed and any possible actions to be taken.~~ The Steering Committee shall ~~set~~draft the an agenda for the next general membership meeting at its meeting immediately prior to that general membership meeting. Additionally, upon the signed written request from no fewer than ten CNA members delivered to the Chair (by hand, postal delivery, or email) prior to the Steering Committee meeting, an item for discussion or action shall be placed on the agenda. New business introduced at a meeting shall be for discussion only and/or referral to a committee. Nothing in this Article shall prevent or inhibit new business from being introduced or voted on at a general meeting. ~~introduced at a meeting shall be for discussion only and/or referral to a committee.~~