

CNA Steering Committee Regular Meeting

9 November 2016

Fannie Mae Stewart Community Conservatory, 1902 E. 22nd St.

Meeting called to order at 6:35 PM

Members present

Leyla Cohlmiya, Terry Dyke, Jules Kniolek, Ryan Ofsthun, Jim Reed, Emily Schwartz, Erin Tassoulas, Wiccit

Members absent

Janine Gropp, Cyrus Tashakkori

Reading of Agenda

Motion: To adopt agenda for 9 November 2016

Resolved: Agenda adopted as modified

Approval of minutes

Motion: To approve minutes from 12 October 2016

Resolved: Minutes approved as read

Reports

Treasurer

Mr. Dyke reported a balance of \$4,730.60 and presented a budget worksheet for 2017, noting that the initial proposed revenue figure is an average of 2015 and 2016 actual net revenues. A brief work session finalized the line item amounts.

Motion from Mr. Dyke to adopt the budget as finalized (attached) for presentation and approval at the November general meeting.

Resolved: Motion carried on consensus

Nominating committee

Mr. Ofsthun reported that the committee has received and confirmed two applications from individuals in the neighborhood, and they are expected to be present as nominees for election at the November 2016 general meeting.

Business

November general meeting agenda

Motion from the floor to adopt GM agenda as finalized (attached).

Resolved: Motion carried on consensus

NCINC2 bylaws

North Central I-35 Neighborhood Coalition 2 has approached the board with a revision of their bylaws (attached) that is intended to facilitate representation of north central neighborhoods, presenting a letter (attached) “asking for the support of the CNA in ratifying these changes.”

Motion from Mr. Dyke that the proposal be mentioned in the chair’s report at the upcoming CNA general meeting, with the intent of inviting an NCINC2 representative to the February 2017 general meeting and placing the matter before the assembly for consideration at that meeting.

Resolved: Motion carried on consensus

Resolution of appreciation

This is Mr. Dyke’s last board meeting before his term is completed.

Motion from Ms. Schwartz thanking Mr. Dyke for his service on the board as secretary and acting treasurer.

Resolved: Motion carried on consensus

Meeting adjourned at 8:15 PM

Minutes submitted by Terry Dyke, Secretary

Attachments:

1. Proposed 2017 Budget
2. GM agenda
3. NCINC2 cover letter
4. NCINC2 proposed bylaws

Proposed 2017 Budget

Program		Item	Amount	2015 Amount
Revenue:				
Flea	The Flea			
		Advertising	\$6,275	
AGN	Agency			
		Donations	\$200	
		Other	\$131	
Total Revenue			\$6,606	
Expenses:				
AGN	Agency			
		Blackland grant	\$0	\$300
		Supplies & incidental	\$50	\$150
		Other/Contingency	\$150	\$750
MTG	General Meetings			
		Promotion (x4)	\$175	\$210
		Refreshments & supplies (x4)	\$200	\$390
Flea	The Flea			
		16-page, 1700 copies (x3)	\$3,438	\$3,240
		20-page, 1700 copies (x1)	\$1,433	\$1,620
		InDesign software rental, 1 yr.	\$260	\$195
HZW	Haz Waste Collection			
		Promotion (4)	\$80	\$110
		Truck rental (4)	\$120	\$240
GRP	Associated Groups			
		Maplewood grant	\$100	\$150
		Plant & Book Swap grant	\$100	\$100
		Other	\$100	\$250
SPC	Special Events			
		Neighborhood music festival	\$250	\$500
		Other	\$100	\$200
NPP	Neighborhood Partnering Program			
		TBD	\$25	\$50
DVS	Development Services			
		TBD	\$25	\$50
Total Expenses			\$6,606	\$8,505

CNA General Meeting Agenda

Date: Wednesday, November 16, 2016

Time: 6:00 PM Meet & Greet, 6:30 PM Meeting

Place: Asbury/Servant Church, 1605 East 38th 1/2 Street

Program: Music by Neal Mehta
Eats from East Side Pies

6:30 PM Meeting Agenda

1. Call to order
2. Welcoming remarks from the Chair
3. Steering Committee update
 - A. Treasurer's Report
 - B. Hazardous Waste pickup November 26, 2016
 - C. Nominating Committee
4. Steering Committee Annual Elections (action)
5. FY 2017 Budget (action)
6. NCINC2 – Support for position letter (action)
7. Cap Metro – Support for proposed Manor Rd. rapid bus route (action)
8. Announcements
9. Adjourn

Date: Tue, 8 Nov 2016 08:55 AM

From: Brendan Wittstruck brwittstruck@gmail.com

To: CNA Steering Committee <steering@cherrywood.org>

Subject: NCINC2 By-Laws Revision Proposal for CNA SC Consideration

Dear Members of the CNA Steering Committee,

I want to offer my appreciation for the SC taking up discussion of our recent North Central I-35 Neighborhood Coalition 2 (NCINC2) letter to TxDOT for the NEPA environmental public input period, and I appreciate the group's support.

Some of you know that NCINC2 has undergone a series of conversations about the group's future over the past year, and our membership has worked to produce a major proposed revision to our by laws, the key points of which would be:

- Replace delegates of Member Neighborhoods with open voting membership to all members within the geographic bounds of the 11 Member Neighborhoods
- Add an Executive Committee, Advisory (non-voting) members and allow non-voting at large membership to any interested citizen
- Actions/positions would no longer constitute endorsement of any Neighborhood Association, but all organization positions would be shared with Member Neighborhoods, appealing at times for their support
- The Mission of the group would be: "to realize a better IH35 corridor from MLK to 183 and champion a comprehensive vision for its long-term future"
- The group would be renamed "North Central I-35 Neighbors Coalition 2"

Expanded revisions are also included in the attached proposal.

I am asking for the support of the CNA in ratifying these changes to our by-laws, the result of which is intended to allow NCINC2 to move more quickly on positions and responses to TxDOT while simultaneously maintaining the mechanism to get feedback from Neighborhood Associations to ensure the group is acting within their interests and on their behalf.

As NCINC2 will meet Saturday, November 19th to take up discussion and possible action on this item, I am asking for a sponsor in the CNA Steering Committee to bring this before the group for your consideration.

I am happy to attend your upcoming meeting if that will be of assistance to the group.

My many thanks,

Brendan
Chair, NCINC2



North Central I-35 Neighborhood Coalition 2

Proposal to Amend Coalition Mission, Structure and By-Laws

OFFERED BY BRENDAN WITTSTRUCK, 4-10-2016, AMENDED, 5-20-2016

As NCINC2 enters its third year, we can count numerous successes as a group, including the removal of “superstreets” from the Mobility35 Plans, a resolution in support of long-range thinking for the Upper Decks and better information-sharing and contact between North-Central neighborhoods.

At the same time, the group has lost some active membership over the course of this time and has not had active delegates from several of its Member Neighborhoods over the last year. Additionally, delegates within the group have expressed interest in more direct advocacy than was prescribed in the original charter.

After several months of discussion with various stakeholders of the organization, the following amendments to the structure, Mission and By Laws of the organization are proposed:

MEMBERSHIP STRUCTURE

- 1) NCINC2 will replace its current Delegates of Member Neighborhoods with a system of membership that includes Voting Members, Advisory Members and At-Large Members.¹ An Executive Committee shall be formed of eligible Voting Members.

a. Voting Members

- i. Voting Membership shall be open to all residents, business owners or officially-recognized representatives of institutions with an address in any Member Neighborhood.²
- ii. Each Voting Member in good standing shall cast a single vote. All business owners and institutions may appoint up to one alternate to vote on their behalf.
- iii. A Voting Member shall be considered in good standing after attending one meeting.
- iv. Representatives to institutions are expected to vote according to stated positions of their institution or in the interest of their institution when no such position exists.

b. Executive Committee

- i. Eligible residents, business owners or officially-recognized representatives of institutions with an address in any Member Neighborhood shall comprise an Executive Committee.
- ii. Members of the Executive Committee shall be appointed by the existing Delegates and annually by Voting Membership by a simple majority vote.
- iii. Members of the Executive Committee shall not have more than one consecutive unexcused absence at regular meetings or a total of three unexcused absences per calendar year.
- iv. A Neighborhood Association of a Member Neighborhood may appoint one Representative and up to one alternate to the Executive Board on behalf of the Association. The Secretary shall keep a record of recognized Representatives. Representatives to Neighborhood Associations are expected to vote according to stated positions of their Association or in the interest of their Association when no such position exists.

c. Advisory Members

¹ Current Member Neighborhoods of NCINC2 are: Blackland, Cherrywood, Delwood II, Eastwoods, Hancock, Holy Cross, Mueller, Ridgetop, Schieffer-Willowbrook, Wilshire Wood/Delwood I and Windsor Park

² Texas Non-Profits (including but not limited to 501(c)3 entities are considered businesses for the purposes of this section; Institutions may include but are not limited to the University of Texas at Austin, Austin Community College, Austin Independent School District, St. David's Hospital, Seton Family Hospitals and Neighborhood Associations of Member Neighborhoods

- i. Advisory Membership shall be open to persons who are not Voting Members but possess a recognized level of technical experience with regard to urban design, planning, highway construction and removal, civil engineering, environmental engineering, political advocacy or law. Advisory Members shall not cast votes.

d. **At-Large Members**

- i. At-Large Membership shall be open to any resident of the City of Austin or Extra-Territorial Jurisdiction; At-Large Members shall not cast votes.

2) All Members shall be expected to actively advance the organization Mission.

ORGANIZATION POSITIONS

- 1) The organization shall from time to time take official positions in support of the Mission of the organization with regard to the IH35 corridor and its crossings through a simple majority of Voting Membership.
- 2) The organization shall appeal, at its discretion, for the official support any organization or association in the City or region on any official positions or actions.
- 3) Actions and positions of the organization shall not constitute endorsement or representation of any other entity, including Member Neighborhoods, unless specifically supported by that entity.

AMENDED BY LAWS

1) Name

- a. The name of this organization is the North Central I-35 **Neighbors** Coalition 2 (NCINC2). The organization shall also be recognized as ["Your Voice for a Better I-35" / "Neighbors Connected for a Better I-35"]³

2) Mission

- a. **The Mission of NCINC2 is to realize a better IH35 corridor from Martin Luther King Jr. Blvd. to Highway 183 and champion a comprehensive vision for its long-term future. To this, we:**
 - i. **Define** a successful vision for the corridor to include greater East/West connectivity, safe and comfortable passage for all modes of users, viable transportation alternatives, alternative routes, designs and alignments
 - ii. **Advocate** for increased City of Austin planning toward the future of the corridor and greater awareness of the concerns of North Central neighborhoods, businesses and institutions among local public elected officials and candidates for office at the city, county and state levels;
 - iii. **Engage** directly with TxDOT and its contractors, the City of Austin, Travis County, the Capital Area Metropolitan Planning Organization (CAMPO), the Central Texas Regional Mobility Authority (CTRMA) and other stakeholders throughout the Mobility35 process;
 - iv. **Inform** and educate each other and residents of North Central neighborhoods about proposed plans for the corridor, milestones in the Mobility35 process and potential impacts to adjacent communities;
 - v. **Analyze** TxDOT Mobility35 proposed plans for the IH35 corridor to ensure they support North Central Austin neighborhoods, businesses and institutions; and
 - vi. **Support** plans for the IH35 corridor that are sufficiently vetted by local stakeholders and which advance City planning goals and the progressive interests of Member Neighborhoods, citizens and communities affected by the corridor

3) Goals

³ The transition from "Neighborhood" to "Neighbors" is proposed to remove confusion regarding whether NCINC2 shall represent official positions of its Member Neighborhoods; Member Neighborhoods may continue to have appointed delegates to the Executive Committee but otherwise NCINC2 positions shall not constitute official positions on behalf of Neighborhood Associations or Neighborhood Plan Contact Teams.

- a. On March 29, 2014 NCINC2 established its initial goals. On or about each anniversary of this date NCINC2 will revisit the stated goals of the previous year and establish goals as necessary and relevant for the coming year.
- 4) Additional By Laws will be amended as necessary to reflect the structural changes agreed upon above