

CNA Steering Committee Minutes

Date: Wed, June 14, 2017

Time: 6:30 PM

Place: Fannie Mae Stewart Community Conservatory, 1902 E. 22nd St.

Present: Jim Reed (Chair), Jonathan Schwartz (Vice Chair), Sarah Sweeney (Secretary), Leyla Cohlmi (Treasurer), Janine Gropp, Ben Leffler

Guests: Girard Kinney, Jennifer Potter Miller, Justin Irving, Eric Knight and Stacey Coplin

Public Announcement/Feedback/Agenda Request Signup Sheet Provided

1. Call to Order – 6:37
2. Agenda adopted upon motion from Leyla, second from Jonathan
3. Announcements from Signup Sheet (3 min/speaker, up to 5 speakers)
  - A. Friends of Patterson Park update (Jennifer Potter Miller) – there will be a community meeting on June 21<sup>st</sup> and another in September to put together a neighborhood park plan for the future of the park to present to neighborhood associations in the fall.
  - B. Local historic district update (Jennifer Potter-Miller) – some residents in the Schieffer/Willowbros area of Cherrywood have applied to designate the 3901 Brookview block as a local historic district. SWNA voted to support this application on June 8. An application to designate 3901 Brookview as historic was previously denied by the [Historic Landmark Commission](#). It will be reviewed again by the HLC on June 26.
  - C. LUT (Land Use and Transportation) update (Girard Kinney) – see 6A
  - D. Austin Neighborhood Council (Justin Irving)
    - i. Justin represents Cherrywood at the ANC, where he is the Secretary
    - ii. CNA should appoint someone to attend the ANC meetings and make reports since CNA and ANC meetings are the same night.
    - iii. Cherrywood residents should start reading up now on CodeNEXT as it currently affords for more dense building in the neighborhood and could have a huge impact on everyone. Justin can present about this at the General Meeting in August. (Girard Kinney referred to 6.A.)
4. Approval of Previous SC Meeting Minutes

Motion from Ben, second by Leyla, to approve the meeting minutes from 5/10/17.

Resolution (unanimous): minutes from the Steering Committee meeting of 5/10/17 are approved.
5. Reports of Officers and Programs
  - A. Chair's Report (Jim Reed)
    - i. Jim has been meeting with Christina (Flea ad manager) for training and Travis (Flea Flicker leader) to establish new delivery routes and recruit new flickers.
    - ii. Working with Leyla on reconciling finances
    - iii. In a few months he is hoping to get a new web committee together.

B. Treasurer's Report (Leyla Cohlma)

- i. We have \$2,143.86 in the bank account.
- ii. We are paying money for the P.O. box.
- iii. Leyla will be coming up with a form to fill out for each purchase made with the debit card.
- iv. Ad contacts still need to be organized so we can streamline revenue. Leyla has been going through all transactions over past 2 years to figure out where advertisers are with payments and to make it easier to reconcile the accounts.
- v. It is hard to find a bank that saves bank account records over a long period of time.

Motion from Jim, second by Janine, to give treasurer authority to make choices for better bank records.

Resolution (unanimous): The CNA gives the treasurer the authority to decide whether to pay for a service (\$3-5/month) that saves a record of each of our bank transactions, since currently those records expire after 18 months.

C. Flea Report (Janine Gropp)

- i. Janine is planning to make a template of the Flea and will soon get started on the next issue. She'll update us more soon.

D. Program Report (Jim Reed, in the absence of Erin Tassoulas)

- i. CNA needs to make a decision about where to have our meetings. Meetings at ingredients save us food budget, support local business, add visibility to the CNA

6. Reports of Committees and Neighborhood Projects

A. Report on the first LUT meeting, Weds 6/7 (Girard Kinney)

- i. Take a look at AIA recommendations about CodeNEXT
- ii. Participants adopted a basic mission: safe walkable streets (consistent with the 1999 vision of the neighborhood). GK will provide an expanded Mission for adoption by CNA.
- iii. They want to maintain the design guidelines, which is their bible for building in the neighborhood, both for communicating the desires of the neighborhood, and to guide the process by which CNA determines what position, if any, to take on proposed construction in the 'hood.
- iv. LUT would like to continue permit alerts to get updates about who is applying for building permits in 78722 so as to reach out to applicants and support them in the process.
- v. Will continue to address CodeNEXT but it will probably be best to appoint a task force for that and/or to plan a special meeting.
- vi. Next LUT meeting is Wed. 05 July (always first Wednesday of the month so that report can be made the following Wednesday to the SC)

7. Unfinished Business – N/A

8. New Business

- A. General Meeting Future Location – See discussion in 5D.  
Motion from Jim, second by Jonathan, about General Meeting location.  
Resolution (unanimous): The CNA will hold General Meetings at Ingredients in the future, and use Servant Church as a backup.
  - B. Program vs. Committee vs. Task Force Clarification – No action needed at this meeting, we will table this item for now.
  - C. CodeNEXT – Jules is talking to Kathie Tovo’s office about dates for a visit from her to a special neighborhood meeting in August. More info at next meeting.
  - D. Austin Film School is coming to the July SC meeting.
9. Meeting adjourned (upon a motion from Leyla, second by Sarah) at 7:40.