

CNA Steering Committee Minutes – DRAFT

Date: Wed, January 10, 2018

Time: 6:30 PM

Place: Fannie Mae Stewart Community Conservatory, 1902 E. 22nd St.

Present: Jim Reed (Chair), Jonathan Schwartz (Vice Chair), Sarah Sweeney (Secretary), Leyla Cohlmiia (Treasurer), Allen Hah, Jeremy Klitzman, Ben Leffler, Erin Tassoulas, Jules Vieau, Jim Walker

Guests: Girard Kinney

Public Announcement/Feedback/Agenda Request Signup Sheet Provided

1. Call to Order 6:37
2. Meeting agenda adopted based on motion from Erin and seconded by Sarah
3. Announcements from Signup Sheet (3 min speaker, up to 5 speakers) – N/A
4. Approval of Previous SC Meeting Minutes
 - Motion from Leyla and seconded by Jeremy to approve meeting minutes from 12/13/17
 - Resolution: minutes from the Steering Committee meeting of 12/13/17 are approved
5. Community Presenters – N/A
6. Reports of Officers and Programs
 - A. Chair's Report – N/A
 - B. Leyla Cohlmiia gave the Treasurer's Report – \$3,555.85 in the bank
 - C. Jim Reed gave the Flea Managing Editor (Acting) Report
 - i. There is a stable collection of advertisers (**gained 1, lost 1**)
 - ii. Content for next Flea: It's My Park Day, submissions welcome for "Happenings" section (things that already happened), a call for volunteers to help with Cherrywoodstock, a graphic that illustrates the timeline of yearly events in Cherrywood by neighborhood artist Caitlin Alexander (images can be reused for yard signs and other advertisements)
 - Motion from Jim Walker, seconded by Allen to approve expense for the Cherrywood events illustration
 - Resolution: the SC approves the expenditure of \$350 for the Cherrywood events illustration by Caitlin Alexander
7. Reports of Committees and Neighborhood Projects
 - A. Girard Kinney gave the LUT Report
 - i. The LUT would like to begin mapping the condition (potholes, lighting) of the streets in Cherrywood for the benefit of pedestrians, cyclists, and drivers, based on submissions by residents. There would need to be a way to verify submissions and to make fixes, either through the city or more informally.
 - ii. The Permit Alert is back up but not working great, LUT members are working to fix

- iii. Girard is attempting to keep abreast of building projects in the neighborhood, but unless and until Permit Alert is working and LUT members are sending him current info about permit applications, many projects are missed.
 8. Unfinished Business – N/A
 9. New Business
 - A. Steering Committee Officer Elections

Motion from Jim Walter, seconded by Jules V., to re-elect existing officers

Resolution: the Steering Committee unanimously elects Jim Reed as Chair, Jonathan Schwartz as Vice Chair, Leyla Cohlma as Treasurer, and Sarah Sweeney as Secretary (each for a 1 year term).
 - B. General Meeting Location Feb 2018
 - i. Cherrywood Coffeehouse can host the general meeting, Vortex also interested
 - ii. Some concern that people will not know where to go if we change locations every meeting – but if we choose locations soon enough, we can add it to the Flea events graphic

Motion from Leyla, seconded by Jeremy, to give Jim Reed and Erin authority to secure locations for the four General Meetings of 2018

Resolution: the Steering Committee authorizes Jim Reed and Erin the authority to secure locations for the four General Meetings of 2018
 - C. General Meeting Agenda Feb 2018 – see Appendix II
 - D. CNA Representatives to External organizations (including, but not limited to, ANC and UBC)
 - i. Representatives should communicate updates regularly to the Steering Committee and should represent the Steering Committee’s interests and views, though they don’t need to be on the SC
 - ii. ANC (Austin Neighborhoods Council) allows 1 member, 1 alternate
 - iii. UBC (Upper Boggy Creek Neighborhood Planning Team) allows 4 members, 4 alternates, and meets every quarter

Motion from Leyla and seconded by Jonathan to elect Jeremy as a UBC Renter representative

Resolution: Jeremy Klitzman is a Cherrywood Neighborhood Association Renter Representative on the UBC Planning Team (for a 1 year term).
10. Meeting adjourned (upon a motion from Leyla and seconded by Jeremy) at 7:55pm

Future agenda items:

1. Cherrywood Representatives for the ANC and other local committees/councils
2. City Council Candidate Meeting
3. Sustainable energy information for residents

Submitted by Sarah Sweeney, Secretary

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Appendix I: Flea Content

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Appendix II: DRAFT General Meeting Agenda

Date: Wednesday, February 21, 2018

Time: 6:00 PM Meet & Greet, 6:30 PM Meeting, 7:30 PM Special Program

Place: Cherrywood Coffeehouse?

Weather Backup Location: Servant Church, 1605 E 38th 1/2 St, Austin, TX 78722

General Announcements: Sign In Sheet Prior to Meeting (3 min per speaker)

6:00 PM - Meet & Greet, Service Bar by In.gredients

6:30 PM - Business Meeting Agenda

1. Call to Order and Welcoming Remarks
2. Approval of Previous GM Action Items (*Note: send these out beforehand to the neighborhood, as well as printing them out*)
3. Steering Committee Report (15 min)
 - A. Chair Report, Including Recent Steering Committee Activity by Jim Reed (*Note: make sure to mention Caitlin the illustrator*)
 - B. Treasurer Report by Leyla Cohlma
 - C. Flea Managing Editor by Jim Reed
4. Community Presenters
 - A. Grackle Green
 - B. Cap Metro
5. Reports of Committees and Neighborhood Projects
 - A. LUT Report (Girard Kinney 5-10 min) (Possible Action)(*Note: mention the Code Next community meeting we will plan, once the new draft is out*)
 - B. Grackle Green?
6. General Announcements (Sign In Sheet Prior to Meeting)
7. Business Meeting Adjourn

7:30 PM - Special Program